

GREGORIAN'S FOOTBALL CLUB CONSTITUTION

The following forms the constitution of the Gregorian's Football Club approved by an Extraordinary General Meeting of the Club held on the 30th September 2006.

1.NAME

The Club shall be known as Gregorian's Football Club and is referred to hereafter in this document as the Club. The Club shall be run as a non-profit voluntary organisation and be affiliated to the Lancashire County Football Association and/or any other Football Association deemed necessary. At present it has four teams, but additional teams may be started when appropriate and by agreement of the Executive Management Committee.

2.OBJECTIVES

A) The Club exists to provide opportunities for people who join the club, aged 16 and above, regardless of race, gender or religion to undertake football training and to play association football

B) The Club shall be run as a non profit organisation, with all excess monies being reinvested into the Club and its activities for the benefit of its members.

3.OFFICERS

A) The Officers shall consist of a Chairman, Vice Chairman and Executive Members for Administration and Finance; Football; Facility Development; and Marketing/Publicity/Socials or as changed at any AGM or Extraordinary General Meeting of the Club.

B) The Officers shall be elected at the Annual General Meeting with nominations being made to the Executive Member for Administration and Finance at least 7 working days prior to the AGM or shorter period at the discretion of the Chairman and Vice Chairman.

C) The number, designations and the responsibilities of any or all of the Officers can only be changed at the AGM or at an Extraordinary Club General Meeting

4 .COMMITTEE

(A) An Executive Management Committee (EMC), consisting of the Officers appointed in accordance with Rule 3(B) shall control the running of the club during the season. Three members of this Committee are required to form a quorum for meetings. The EMC shall consist of fully paid-up members of the Club.

(B) The EMC shall have power to co-opt additional members if deemed necessary. The co-opted member's term of office shall be until the next election of the EMC.

(C) Each member of the EMC shall have one vote including any co-opted Members. The Chairman (or acting Chairman) of a meeting shall have a casting vote.

5. MEMBERSHIP

A) Membership is open to anyone aged 16 years and over regardless of race, gender or religion.

B) The Club's Executive Committee shall have power to terminate a person's membership when, in their opinion, it would not be in the interest of the Club for such person to remain in its membership. Any appeal against such a decision shall be considered under the Club's Grievance and Discipline Procedures.

6. GRIEVANCES

A) In the event of any Member wishing to take out a grievance against the actions of any Member(s) of the Club then he or she shall, in the first instance, submit their grievance in writing to the Club Secretary (Executive Member for Administration and Finance).

B) The Club Secretary will then arrange for 3 appropriate members of the Club's Selection Committee to hear the grievance within 14 days of the grievance being received by the Club Secretary. The decision of the Selection Committee on the grievance will be given in writing to the person bringing the grievance within 3 working days of the grievance hearing.

C) If the person bringing the grievance is not satisfied with the decision of the Selection Committee then they have the right to request the Club's Executive Committee, less any Members of the Selection Committee who heard the grievance in the first place, to hear the Grievance; such hearing to be held within 21 days of the original hearing date. The decision of the Club's Executive Committee to be final.

D) The person bringing the grievance to be allowed to attend, accompanied by a friend if the person so wishes, and present their case to the Selection Committee and if necessary to the Club's Executive Committee.

7. POWERS OF THE EXECUTIVE MANAGEMENT COMMITTEE (EMC)

A) The property and assets of the Club shall be vested in the EMC on behalf of all of the members of the Club.

B) The EMC shall have the power to appoint such Sub-Committees as it deems necessary, and shall receive reports from such Sub-Committees at its meetings.

C) An Officer of who wishes to resign must do so in writing to the Executive Member for Administration and Finance or as necessary the Chairman.

8. MEMBERSHIP OF THE CLUB

A) Membership shall consist of playing and non playing members.

B) A register of all members shall be kept by the Executive Member for Administration and Finance.

C) At the AGM each fully paid up member shall have one vote.

9. TEAM MANAGERS

A) Team Managers will be appointed by the EMC.

B) Team Managers shall have the authority to appoint Assistant Managers and Team Captains, for the Team's they manage, in consultation with the Executive Member for Football.

9. SUBSCRIPTIONS

A) All subscriptions (e.g. match, training, annual, any concessionary rates and non playing member's fees) shall be set by the Annual General Meeting.

10. ANNUAL GENERAL MEETING (AGM)

A) The AGM shall be held no later than the 2nd Saturday in August each year. The Executive Member for Administration shall give 21 days notice of the AGM to all members.

B) The financial statement and officers' reports shall be received by the meeting.

C) A proposal shall come into effect if it receives a majority vote and will be recorded as such.

D) An Extraordinary General Meeting may be convened by the EMC when deemed necessary, or on the written request of two of its committee members, or at the discretion of the Chairman. The Executive Member for Administration and Finance shall give 21 days notice of such a meeting.

E) A quorum at the AGM or an Extraordinary General Meeting shall consist of 12 members.

11 FINANCE

A) No one may spend over £25 without the approval of the Chairman or Executive Member for Administration and Finance or over £250 without the approval of the EMC.

B) Keeping of proper books of accounts shall be the responsibility of the Executive Member for Administration and Finance.

C) The Executive Member for Administration and Finance shall produce the accounts of the Club for inspection by the EMC with the provision that 28 days notice to be given.

D) An official receipt will be given for all monies received by the club other than weekly match and training subscriptions and any other weekly payments.

E) reimbursements for purchases made or expenses incurred on behalf of the Club shall be honoured on production of an appropriate receipt or written claim.

F) The financial year shall run from 1st July in any one year to 30th June the following year

G) A statement of income, expenditure and balance shall be presented at the AGM

12. ALTERATION TO THE RULES

A) No alteration to the constitution of the Club shall be made except at the AGM or at an Extraordinary General Meeting convened for that purpose, and if supported by a majority of those fully paid up members present and voting at such meeting.

B) Notice of proposed alteration to rules at the AGM must be received in writing by the Chairman or Executive Member for Administration and Finance no later than 30th June each year. The Club will observe the rules and regulations of the County Football Association to which it is affiliated; and of the English FA, and of any league and competitions in which the Club is accepted to play.

13. DISSOLUTION OF THE CLUB

A) In the event of the dissolution of the Club all commitments will be settled using the Club's finances.

B) Any unused funding obtained by grants from funding organisation(s) would be returned to the funding organisation.

C) Any sums remaining in the Club's Accounts after all of its commitments have been met and any assets it has, e.g. football nets, kit, etc. will be passed to a charity status organisation as nominated by the Club's Executive Committee.

14. OTHER BUSINESS

A) The decision of the Executive Management Committee shall be final and binding on any matters not governed by the foregoing rules.

B) Prior to the start of each season a copy of the Club constitution and any Club rules will be made available to all players.